

MACRO BUILDING MANAGEMENT Clg.

ANNUAL RPORT 2016



Working Together to Help Each Other

Contents

MACRO BUILDING MANAGEMENT CLG ANNUAL REPORT 2016

	Page
Contents	1
Chairperson Address	2
Development Manager's Address	3
Vision and Mission and Objectives	4
Company Details	5
Management and Staff	6 - 7
About the Macro Community Resource Centre	8
Project Profiles	9
Community and Voluntary Use	10
Developments And Progress	11 - 16
Community Activities	17 - 21
Board Safety Statements	22
Finance Report	23 - 24
Acknowledgements	25

Chairpersons Address 2016

The Macro Community Resource Centre in Green Street was established 14 years ago and has been an important part of the markets community since that time. The resource center has made a difference to local people's lives during that time.

As Chairperson of Macro Building Management, my focus is to further the aims of an inclusive and vibrant Community Resource Centre. Our approach is to further develop our community activities and support Community Projects. With the support we receive from Dublin City Council and the Department of Social Protection, administered by Pobal, we aim to promote social inclusion and support employment initiatives.

In 2015 we completed our 2nd Strategic Plan and in the coming year we will be focusing of our 3rd Strategic Plan. The environment, which we as a non-profit organisation operate in, has become increasingly uncertain in recent years. During the past 5 years we have endeavoured to create a public value to the quality of life for the people of the Markets community. We have aimed to build the capacity of organisations, assisting them in meeting their needs by the provision of office and activity space, the dissemination of information and linking public and private resources with the local community.

Macro Building Management has embraced the Code of Governance and registered with the Charity Regulator, demonstrating our commitment to the highest standards of governance, administration, transparency and accountability.

This year we have seen even more people avail of the Resource Centre; our Charity Shop has proved a huge success in raising funds to support the Resource Centre and allowed us to provide more community activities.

I would like to thank all who are connected and involved with the Macro Community Resource Centre, our local Community, the Macro Board of Management, our Staff and Volunteers and our local community and voluntary projects. Their commitment for the community is commendable and we look forward to developing further our services for the Markets Community and all who avail of our resources.

Stephen O Sullivan

Chairperson

Development Managers Address

Our Social enterprise was created in 2001 to improve the quality of life for the Community of the Markets Area of Dublin's North Inner City. The problems of the area in 2001 were lack of prosperity for local residents. The area was deprived of economic opportunities and wages were low. There was a lack of basic services such as Childcare, Youth activities, Activities for Senior Citizens and Supports for the unemployed and lack of General Community support for people living in the area.

From our beginnings our main aim is to improve the quality of life for the Markets Community, we do this through the provision of office and activity space, provision services for children, young people and the unemployed, plus counselling and support for recovering drug users, people with disabilities, and support for prisoners and their families. On a wider level we provide information on European consumers' issues and environmental issues. Since 2001 we have faced many challenges to provide our services and we have watched our Community Resource Centre usage grow. In 2016 our greatest activity was our Community Commemoration day held in March where we had a packed itinerary of activities to commemorate 1916 which was enjoyed by all.

All of our community activities and services are possible thanks to Dublin City Council for the Resource Centre and an annual grant to part manage the facility and to Pobal who grant aid us in the employment of 6 Full time staff positions, the resident projects who contribute toward the upkeep of the Resource Centre and to the local community for their support in using the Resource Centre and in the Charity Shop which supports the community activities.

In particular, I would like to acknowledge and thank the staff for the work they do on a daily basis and to thank all the Resident Project who make the Resource Centre a vibrant place to work in on a daily basis.

The Board of Macro Building Management, the Staff and Volunteers and I will continue to work to ensure the continued development of the Macro Community Resource Centre for the benefit of the Markets Community. We look forward to 2017 and are confident in our ability to meet the new challenges we may face.

Finally I would like to thank the Chairperson and the Board of Macro Building Management for their vital inputs into our strategy and corporate governance which has focused us on maximising our Resources for the future of the Resource Centre and for their time and effort in supporting the Macro Community Resource Centre on a voluntary basis.

My thanks to all involved

Brenda Murphy
Development Manager

OUR VISION AND MISSION AND OBJECTIVES

Vision

**TO BE THE BEST RESOURCE CENTRE IN THE COUNTRY TO PROVIDE SUPPORT SERVICES
AND ASSISTANCE WITH NO BARRIERS**

TO EMPOWER OUR

COMMUNITY



Mission

**MACRO BUILDING MANAGEMENT'S MISSION IS TO WORK WITH COMMUNITY AND
VOLUNTARY ORGANISATIONS TO PROVIDE THE COMMUNITY OF
THE MARKETS AREA WITH SUSTAINABLE IMPROVEMENTS IN THE QUALITY OF THEIR LIFE
THROUGH THE PROVISION OF COMMUNITY SERVICES**



The objective for which the company is established are:

**TO PROVIDE AND OPERATE A COMMUNITY RESOURCE CENTRE FOR THE BENEFIT OF THE
MARKETS AREA WHICH, WILL PROVIDE SUPPORT AND EDUCATIONAL SERVICES, FOR THE
LOCAL COMMUNITY AND CONTRIBUTE TO THE ECONOMIC DEVELOPMENT OF THE**

AREA THROUGH THE DEVELOPMENT OF COMMUNITY BASED PROJECTS WHICH DEVELOP NEW SKILLS AND CREATE EMPLOYMENT.

Contact Information

Name:	MACRO Building Management Clg
Address:	MACRO Community Resource Centre 1 Green Street Dublin 7
Tel:	01 8737000 / 01 8737009
Fax:	01 8737091
E-mail:	info@macrobuilding.ie
Legal Status:	In November 2001 MACRO Building Management became an incorporated company limited by guarantee. In 2016 following the new Companies Act 2014 we changed our name from Macro Building Management CLG. to Macro Building Management CLG.
Company Registration Number	350055
Charitable Status	In August 2002 the company was granted Charitable Status
CHY Number	20049812
Auditors	Howlin O'Rourke & Co Unit 4 The Seapoint Buildings Clontarf Dublin 4
Bankers	Allied Irish Banks Capel Street Dublin 1

MACRO BUILDING MANAGEMENT CLG

BOARD OF MANAGEMENT 2016

DIRECTORS

Area of Expertise



Chairperson Stephen O'Sullivan

Legal/Human Resources/Employment
Law/Tax Advisor.



Company Secretary Elizabeth Kavanagh

Community Development/Drug Addiction
Linenhall Resident.



Treasurer May Burke

Community Development / Youth
Development / Administration



Vice Chair Paul Bedford

Community Resident / Security/
Community Volunteer.



Director

Community Volunteer / Resident
Association / Community Publicity



Director

Project Management / Information
Provision

ADVISORS

Eamon Duffy (Dublin City Council Maintenance)
Community Advisors Niall Byrne and Marion Finglas (Dublin City Council)

DEVELOPMENT MANAGER

Brenda Murphy

WORKING GROUPS

Human Resources

Stephen O'Sullivan
Deirdre Casey
Patricia Trumble
Brenda Murphy

Finance

May Burke
Brenda Murphy
Patricia Trumble

Health and Safety

May Burke
Brenda Murphy
Patricia Trumble

Macro Community Resource Centre Staff



Brenda Murphy
Development Manager

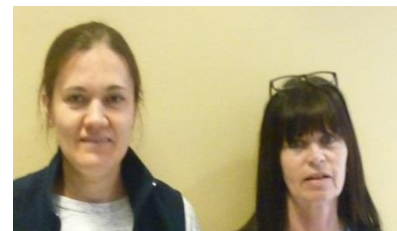


Patricia Trumble
Assistant Manager

Anne Mackey
& Mary Hynes



Carol Rollo



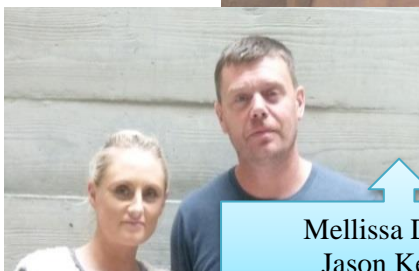
Florica Popa and
Eileen Cahill



David Crowley



Christopher Bardon &
Denise Towell
Christine Lambe



Mellissa Dodrill
Jason Kearns

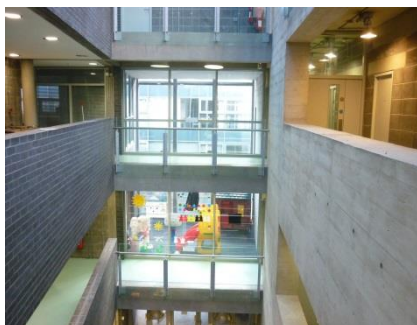
ABOUT THE MACRO COMMUNITY RESOURCE CENTRE

THE MACRO COMMUNITY RESOURCE CENTRE IN GREEN STREET WAS OPENED IN NOVEMBER 2001. IT WAS BUILT BY DUBLIN CITY COUNCIL FOR THE PEOPLE OF THE MARKETS AREA OF DUBLIN AND FOR THE USE BY THE WIDER COMMUNITY AND VOLUNTARY SECTOR. THE RESOURCE CENTRE SERVES BY THE PEOPLE WHO RESIDE WITHIN THE BOUNDARIES OF CAPEL STREET, HENRIETTA STREET, CONSTITUTION HILL, QUEEN STREET, SMITHFIELD GREEK STREET AND THE CITY QUAYS.



THE MACRO COMMUNITY RESOURCE CENTRE IS A NON - PROFIT MAKING COMMUNITY RESOURCE WHICH PROVIDES OFFICE ACCOMMODATION AND ACTIVITY SPACE TO COMMUNITY AND VOLUNTARY ORGANISATIONS OFFERING AN EXCELLENT ENVIRONMENT FROM WHICH A NUMBER OF SERVICE PROVIDERS IN THE AREAS OF YOUTH, DISABILITY, CHILDCARE, DRUG RECOVERY, EDUCATION, SENIOR CITIZENS, COMMUNITY UP SKILLING AND INFORMATION PROVISION WORK TOGETHER.

THE RESOURCE CENTRE ARCHITECTS WITH AND LOCAL RESIDENTS UNIQUE SHAPED ATRIUM PROVIDE A COMMUNITY AND SHOP.



WAS DESIGNED BY DEREK TYNAN INPUT FROM LOCAL COMMUNITY GROUPS GROUPS. THE 4 STORY BUILDING WITH ITS ROOMS, UNIQUE BLOCK WORK AND GLASS STRIKING BUILDING WHICH HOUSES THE 10 VOLUNTARY PROJECTS AND A CHARITY

THE MACRO COMMUNITY RESOURCE CENTRE PROVIDES THE MARKET'S AREA IN GENERAL WITH AN INTEGRATED FOCUS FOR COMMUNITY SERVICES AND FACILITIES. IT IS THE HOME FOR A VARIETY OF ORGANISATIONS THEIR STAFF AND CLIENTS OFFERING A SAFE, SECURE AND DISABLE FRIENDLY ENVIRONMENT TO MEET THE NEEDS OF THE COMMUNITY.

ADDITIONAL SERVICES PROVIDED TO THE GENERAL PUBLIC AND RESIDENTIAL PROJECTS INCLUDE SUPPORT STAFF, ADMINISTRATION, PAYROLL, CLEANING, MAINTENANCE, PHOTOCOPYING, FAXING, WORD-PROCESSING, EQUIPMENT HIRE FOR MEETINGS SECURITY AND MAINTENANCE OF COMMON AREAS OF THE RESOURCE CENTRE. POSTAL SERVICE EXHIBITION SPACE AND COMMUNITY NOTICE BOARDS THE RESOURCE CENTRE WAS OPENED TO PROVIDE THE LOCAL COMMUNITY WITH THE OPPORTUNITY TO IMPROVE THE QUALITY OF THEIR LIFE THROUGH THE PROVISION OF LOCAL EMPLOYMENT AND TO MEET GROWING SOCIAL, DEVELOPMENT AND EDUCATIONAL NEEDS OF INDIVIDUALS, FAMILIES AND THE COMMUNITY & VOLUNTARY SECTOR.



RESIDENTIAL SERVICES AT THE MACRO COMMUNITY RESOURCE CENTRE

Name of Group	Service provided	Current status
Pitter Patter Crèche	A community Crèche providing affordable childcare for 32 children, 16 per morning and afternoon sessions	Commenced Nov 2002
North West Inner City Training Development	A training and development project for stabilised drug users	Commenced June 2002
Dublin City North West Citizens Information Service	Providing a free and confidential information and advice service on a wide range of services and entitlements to the wider community.	Commenced May 2003
George's Hill Community Employment.	A Community Employment project providing childcare and administration staff to local community projects	Commenced April 2002
Macro Senior Citizens	A drop in service providing social activities for senior citizens (Yoga, art, dancing, outings, bingo and crafts) plus home visits for elderly living alone.	Commenced April 2002
Snug Counselling Service	A community based counselling service for families and recovering drug users affected by addictions (drugs alcohol gambling and eating disorders)	Commenced April 2002
Irish Penal Reform Trust	A non-governmental organisation and registered charity which works to advance the rights of all persons in the penal system and towards the goal that imprisonment should be a sanction of the last resort	Commenced Nov 2013
Irish Environmental Network	Represents to government the capacity building and funding needs of its member organisations, all of whom are involved in one way or another in the well-being, protection and enhancement of the environment.	Commenced Sept 2010
European Consumer Centre	Offers advice on consumer rights when buying goods or services in another European country (including online). This service is free and confidential	Commenced Dec 2010
National Advocacy Service	The National Advocacy Service for People with Disabilities (NAS) provides independent, representative advocacy services for vulnerable people with disabilities.	Commenced April 2011

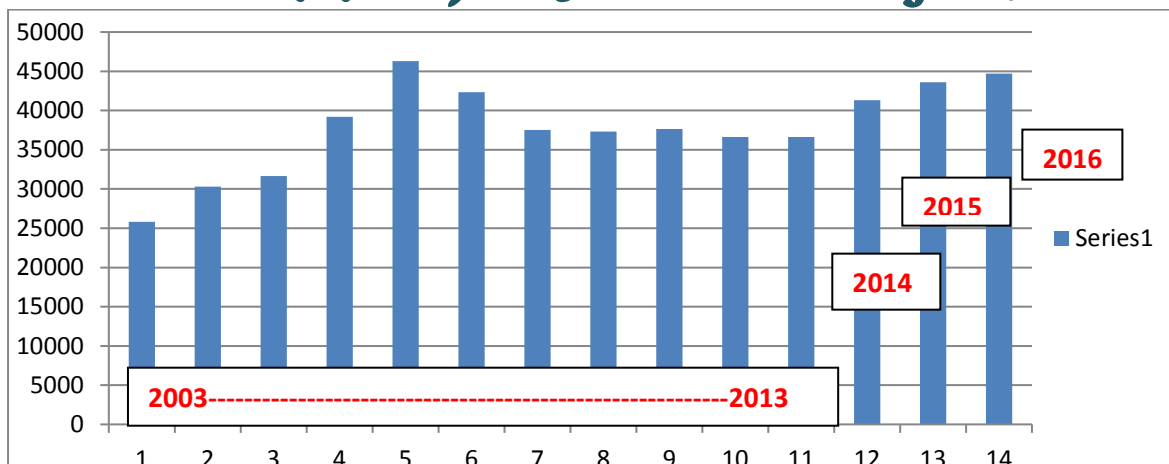
RESOURCE CENTRE USAGE OF MEETING AND TRAINING ROOMS BY COMMUNITY AND VOLUNTARY GROUPS 2015

Aspire
Brussels – ECC
Carmichael Centre
Centre for Independent Living
Christian Church – C. Fulton
Constitution Hill Residents
DCC – CIS
DCC Market Traders
Dublin City Council Church St Plaque
English Language School
Firedoor Theatre
Focus Ireland
Greek Street Residents Association
HADD Ireland-Hyper Attention Deficit Disorder

ILGA – Europe
Irish Advocacy Network
Irish Human Rights & Equality Commission
J. Liston
Labour Youth
Neurological Alliance of Ireland
Parish Employment Network
Professional-Faux Amix
Running Amach
Sail Training Ireland- Tall Ships
Smashing times Theatre Company
TUS-Canal Communities Partnership

Between State Films
Capel Court Residents
Central Statistics Office – Census 2016
Chevron Training
Community Law and Mediation
Corner Ladies Club
DCC- Sports Council Tea Dance
Dublin 7 Housing Action
English Language Classes
Environmental Law
Focus Education Matters Programme
Garry Gannon-Councillor-Social Democrat
Green Economy Foundation
IASIO-Irish Association for Social
Integration of Offenders
Institute of Arts & Design
Irish Deaf Sign Language
Janice Boylan – Sinn Fein
Kilternan Film Productions
National Advocacy Service – Clondalkin
Occupational Therapists Network
Parnell Street Residents
PSPA Ireland
S. Loughlin – Drama
Salam Ethopic Community
Ti-Chi- Keith Lyons
TUS Northside Partnership

Macro Community Resource Centre Growth 2016



User Groups and Individual Callers

Over the year the Resource Centre welcomed over 52 community and voluntary organisations to the Macro Community Resource Centre, with many of these groups being local community groups and Over 43,620 people calling in or using our meeting and training rooms and the services offered by the Resource Centre. Our free internet station based in the reception area has continued to prove to be very popular with the local community. The free internet station had been used 1,927 times during the year.

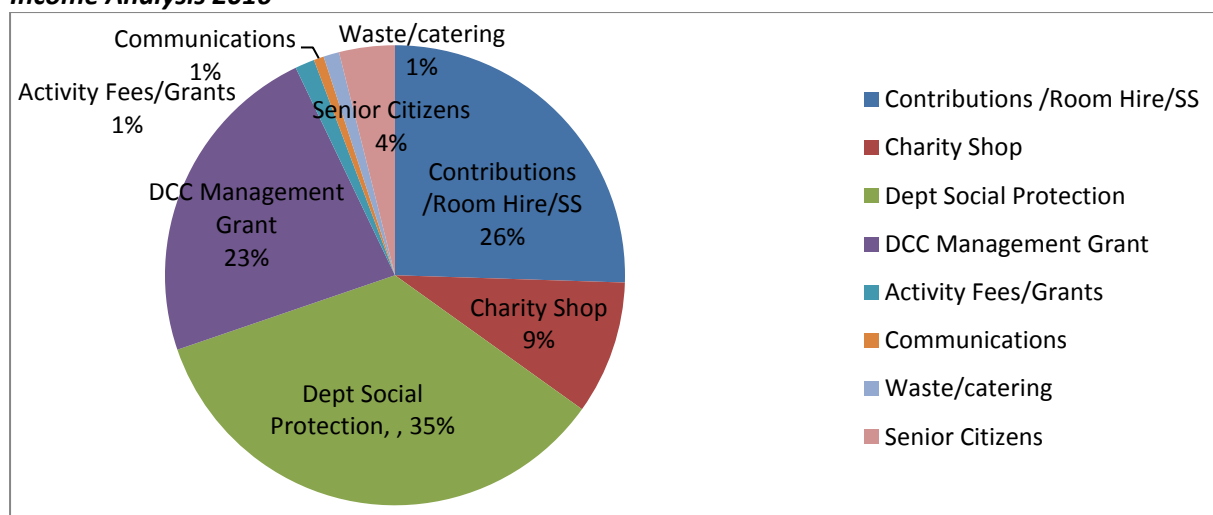
DEVELOPMENT & PROGRESS

Income

The Resource Centre's income is derived from three main sources: the Department of Social Protection staffing grant administered by Pobal, Dublin City Council maintenance and staffing grant and our own generated income which comes from project contributions, room hire and support services plus the Macro Charity Shop.

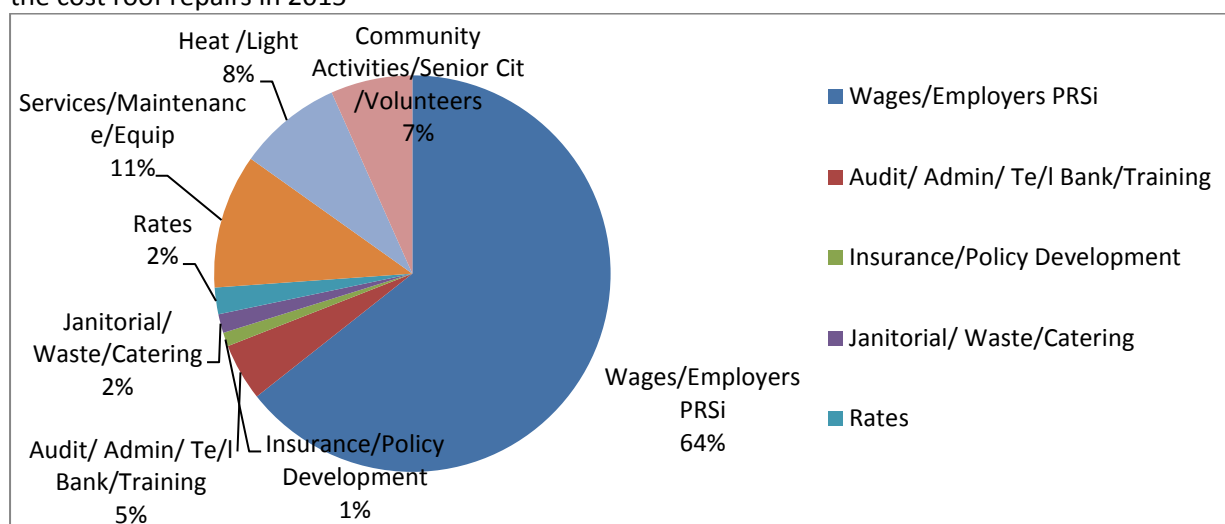
Our Charity Shop remains an independent source of funding to allow us to provide community activities and support for the running of the Community Resource Centre. This income has increased by 2% in 2016 to 9% of our total income. Funding from Dept. of Social Protection and Dublin City Council is down in percentage due to an increase in our generated income and fundraising for the Senior Citizens and community activities. The income raised for the senior citizens has doubled in 2016 due to increased members of the group and the hard work of the voluntary subcommittee.

Income Analysis 2016



Expenditure Analysis 2016

Community Activities expenditure is up by 2% and maintenance costs are down by 8% this is due to the cost roof repairs in 2015



Governance

The board of Macro Building Management consists of six members and a panel of four to six advisors all drawn from the local community, the community and voluntary sector, the legal profession or the business community. The board has met eight times during the year. The Annual General Meeting was held in May.

From Dublin City Council we are advised by Niall Byrne, Marian Finglas and Eamon Duffy. Under our current board the Management Agreement for the Community Resource Centre and the License Agreement for the Charity shop was renewed for a period of two years and the Management Agreement was renewed for a period of three years. The Staffing contract with the Department of Social Protection administered through Pobal was reapplied for through a new Business Plan 2017-2019 inclusive a period of three years allowing the continued employment of our Community Services Programme staff.

Early in the year the board reviewed Its Code of Conduct, Board Duties and the Conflict of Interest Policy. The Board operates to the best practice corporate governance principles both in its activities and in its use of committees, Board members register their interest in other undertakings.

During 2016 the Board reviewed the Code of Governance to ensure an open and transparent manner of operating the Macro Community Resource Centre. A new Strategic Plan 2017-2022 was drafted to support the board in remaining focused on their direction.

The Reserves plan was reviewed to ensure financial accountability.

Charity Regulation

Macro Building Management registered with the Charity Regulator in 2015 to become compliant with the law which also demonstrated our commitment to operating to the highest standards of governance and administration and highlighting our commitment to transparency and accountability. Our Charity Number is 20049812

Change of Company Name

In 2016 to comply with the new companies Act 2014 Macro Building changed the company name from Macro Building Management Ltd to Macro Building Management CLG

Strategic Plan drafted in 2016 for 2017-2022

The Strategic Plan 2017-2022 inclusive was drawn up to provide a focus for the work of our organisation to allow our energy to be directed to what is most important and to achieve the aims of Macro. It follows on from our previous Strategic Plans and involved consultation with staff, community projects, the local community and statutory bodies.

The new plan reflects our values of:

Respect for all

Independence and inclusiveness

Professionalism and impartiality

Transparency, accountability and integrity

Gender equality and accessibility

Our Strategic Aims are:

- **ENABLE, SUPPORT AND FOSTER LOCAL COMMUNITY ACTIVITY**
- **PROVIDE FINANCIAL STABILITY BY MANAGING WISELY**
- **CREATING AN AWARENESS OF ACTIVITIES AND EVENTS IN MARKETS**
- **COMMUNITY AND PROMOTION OF ACTIVITIES BENEFICIAL TO THE COMMUNITY AND THE PROVISION OF INFORMATION**
- **PROVIDE STABILITY AND SECURITY OF TENURE FOR PROJECTS WORKING WITH THE LOCAL COMMUNITY.**
- **SUPPORT ACCESSIBILITY FOR LOCAL COMMUNITY GROUPS**

Statutory Notes

Safety and Health and Welfare at work Act 1989: in accordance with the above act, Macro Building Management implements appropriate measures to protect the safety health and welfare of all employees and visitors to the Resource Centre.

Customer Service: Macro Building Managements policy set out its commitment to a high quality service includes a procedure for dealing with complaints.

Complaint Equality Act 2004: Macro Building Management supports the principle of equal opportunities in employment it opposes all forms of discrimination on the grounds of colour, race nationality, sexual orientation, ethic religion, gender, marital status or disability. Macro Building Management commitment to implement equal opportunities is reflected in its policies and practices procedures. Its objective is to ensure that all staff and visitors are treated equally

Prompt Payment of Accounts: It is the policy of Macro Building Management to ensure that all Invoices are paid promptly specific procedures are in place to enable it to track all invoices and to ensure that all payments are made by their due dates. Invoices are registered daily and electronic payments are issued as required to ensure timely payments.

Fire Safety Statement

A Fire Safety Statement is in place to inform all users of the Resource Centre the arrangements that are in place to ensure the safety of all users.

Policy Development

In 2016 as part of the drafting of the new Business Plan many policies were reviewed by the board. It is essential that we review and monitor our policies and procedures regularly. This helps us to learn from experience and as our service grows and evolves.

Review of Strengths, Achievements in 2016

Numbers: The number of groups and individual using the Resource Centre has grown steadily over the years. There is a growth in the level of use by immigrants and new communities.

Board of Directors: The board membership is stable which has provided leadership and stability for Macro. There is a willingness to listen to each other and to talk out differences of opinion without taking offence.

Staff: Macro provides steady employment for local people who have been upskilled over the years. The staff are loyal, flexible and committed to the Macro mission and values.

Governance: Macro has high standards and effective systems for ensuring good management, governance and accountability, e.g. regular strategic review and planning, regular board meetings, production of an annual report, compliance with new company law, the charities regulator and the code of governance. This is supported by effective and efficient management and administration.

Children's Activities (4 -12): Macro provides very popular activities for children during the Summer, Easter and Halloween and Christmas holidays. It also gives parents an opportunity to have a cup of tea, which is valuable for building a sense of community and getting to know each other. There is increasing demand for this service and Macro is keen to develop this further.

The Youth Service has moved to where they have a more suitable and larger premises. The service is running well to meet the needs of young people in the community.

The Crèche is working very well and has a role in integration within the community. It provides high quality, accessible and affordable child care.

Information Service: The CIS continues to provide a high quality service to the community. The service is well-known, well-used and valued.

The Charity Shop has been a major development; providing a valuable service to the community while raising money which is reinvested in the community through the Resource Centre and grants to community groups. The Charity Shop provides a service to all members of the community, including the most vulnerable such as people in extreme poverty, immigrants and people who are homeless.

Senior Citizens Club is a new service currently growing out of the closure of Macro Senior Citizens Project.

English Classes: Macro provides weekly English classes with the help of volunteers. These classes have been very successful and Macro intends to develop this work further over the next five years.

Facility Management: There is full occupancy of the building. Macro provides stability, reasonable rent and security of tenure to voluntary and community services. There is a high level of satisfaction and few complaints. Tenants value the role of the manager and staff in ensuring a welcoming and comfortable environment. Reception, security and cleaning are provided to high standards. The organisations value that their rent facilitates community activities. Macro aim to continue to ensure that the projects using the Resource Centre are relevant to the Resource Centre's mission and values.

The income generated from tenants helps keep the Resource Centre in operation. Community projects pay a lower rent, which supports them to play a vital role in the community. New groups are supported to get going through the use of rooms rent-free. There is increased room usage by resident groups, local counselors, etc. Having the roof replaced was an important achievement.

Services to the Community: Macro provides a range of services to the community such as internet access and CV support. These are well used but there are people who need it who are not aware of the service. There are people in the Markets Area who do not have access to and/or confidence in using the internet. They are now at a considerable disadvantage leading to increased isolation and lack of access to services and information. Macro aims to have one more computer available to the community.

Promotion and Information: The Resource Centre has significantly improved the promotion of the activities through Facebook, website, leaflet drops and posters.

Licenses.

The Licenses issued for space in the Resource Centre are issued by Dublin City Council on a bi annual basis for residential projects. In 2016 there was no change to any license agreement.

Macro Building Management Business Plan 2017-2020 inclusive

In 2016 Macro Building Management commenced the process of developing our new Business Plan for 2017-2020 inclusive. The aim of the three year Business Plan, was to identify and address locally identified gaps in the provision of services for the Markets Community and to enable day to day operations of the Community Resource Centre on a non-profit basis.

The Plan addresses issues of Corporate Governance, Strategic Development, the need for our services, sustainability and the value for money that we provide.

Each year we review the Business Plan to ensure we are developing along the right path to ensure our community service is sustainable.

Maintenance

In the management of the facility the role of Macro Building Management is to ensure corporate and regulatory compliance plus the proper operation of all aspects of the Resource Centre to create an optimal, safe and cost effective environment for the occupants to function in. This is accomplished by managing the following activities:

Health and Safety	To control and manage all safety issues to prevent injury loss of business prosecution and insurance claims
Fire Safety	To maintain, inspect and test all fire safety equipment and systems, retaining records and inspection certificates
Security	To ensure the protection of employees and the Resource Centre users
Maintenance	To ensure testing and inspection schedules are carried out to ensure safe operation of equipment

Cleaning	To maintain a safe and clean environment for all
Operational	Day to day running of the Resource Centre

Our maintenance mission is to ensure the Resource Centre is a clean and safe environment for all users. To achieve this we engage a number of companies plus our own staff to provide services and maintain the Centre, all electrical, mechanical units and water works are serviced bi-annually to ensure we have reliable operating systems. Service contracts are in place for fire systems, alarms, doors, lifts, windows.

In 2015 our major repairs were

- The replacement of all fire extinguishers over 6 Litres and replace with lighter easier to handle fire extinguishers and new fire signage
- Repairs to an under floor leak on the ground floor
- Put in place external lift inspections.

Employment, Work Experience and Training

Community Services Programme

The Community Service Programme assists in supporting social inclusive and economic development within the community. The programme is funded by the Dept. of Social Protection administered by Pobal and provides part funding for the provision of four full time and four part time positions. 90% of staff employed under the Community Service Programme are employed from the Markets Area and Dublin 7 or 1 with 10% coming from the wider Dublin area.

The Tus Work Programme

The Tús initiative is a community work placement scheme providing short-term working opportunities for unemployed people. All the work carried out by participants on the Tús programme benefits the community. The Macro Community Resource Center has been appreciative of the 3 Tus staff that have assisted with the Charity shop, Maintenance and Reception.

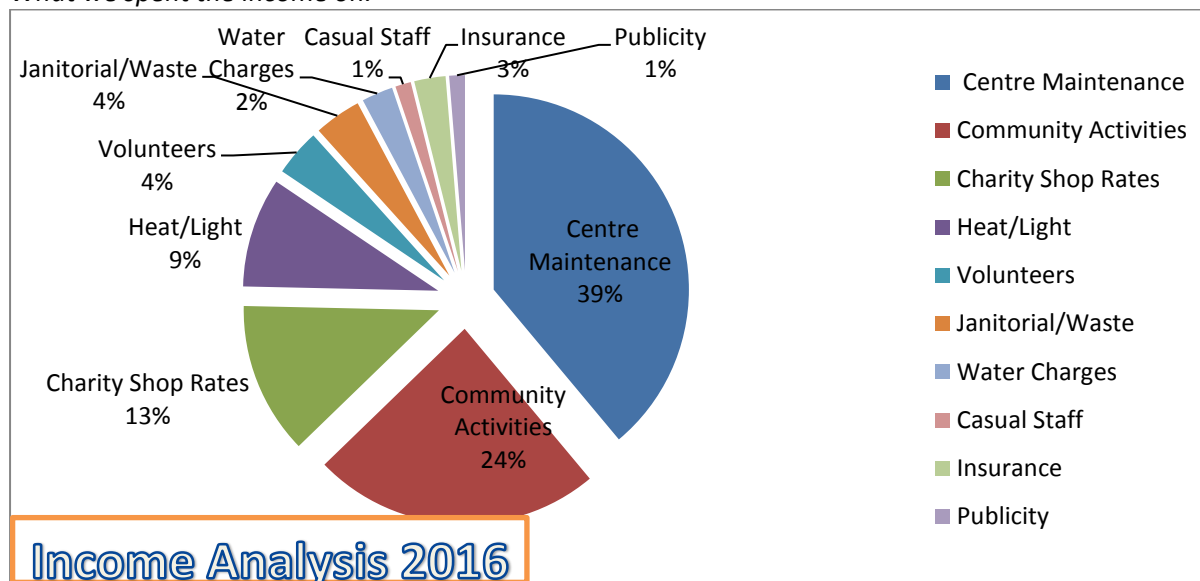
Jobs Initiative Programme

Under the Jobs Initiative programme funded by Intreo we provide employment for one staff member who manages the Charity Shop on a daily basis.

During 2016 Macro Building Management continued providing the administration service of the Parish Employment Network supporting the local employment of 12 people in the local community based in An Siol Manor Street, Aughrim Court Senior Citizens, Aughrim St Parish Centre, Crosscare Arran Quay and the Capuchin Day Centre Bow Street.

Macro Charity Shop

What we spent the income on.



The Macro Charity Shop is staffed by one member of staff seconded from the Parish Employment Network Programme funded by Intreo and two staff member from the TUS Programme funded by the Dept. of Social Protection plus four volunteers. The Charity shop relies on volunteers for their support and enthusiasm and their time given to assist with sales. Our shop relies on the generosity of people from the local community who donate their unwanted items for resale. In 2015 our total income was €28,200.00.

After all costs are paid the remaining income is used in accordance to our charitable purpose for the running of the Macro Community Resource Centre and our objective is to provide more community activities for the local community.

Charity Shop Funding

In 2016 63% of the income generated in the charity shop was used for:

- Shared with community projects resident within the Resource Centre
- Community activities for children, pre-schoolers and Senior Citizens
- Volunteers
- Supporting the upkeep of the Community Resource Centre

This was an increase of 10% on spending for the local community.

Shared Charity Shop Funding

The groups to benefit from the shared funding in 2016 were:

- George's Hill Community Employment

George's Hill Community Employment Project applied for the maximum Grant of €500.00 which was spent on a healthy Eating Programme for Step by Step

- Pitter Patter crèche

Pitter Patter crèche applied for €500 which was used to purchase new toys including bean bags jigsaws wall stickers and ride on bikes.

- North West Inner City Training and Development Project

The North West Inner City Training and Development Project applies for €500.00 to fund the purchase of Art Easels for the art class.

- Macro Senior Citizens Activities Club

Macro Senior Citizens Activities Club applied for €500.00 for travel to activities and supplies for flower arranging at Halloween and Christmas.

- **The Snug Counselling Service**

The Snug Counselling Service applied for the maximum grant of €500.00 to allow 6 members to attend the National Family Support Conference and provide refreshments for the annual Service of Commemoration remembering those who have died from drug related issues

Community Activities and Supports

All of our community activities are funded mainly by the Macro Charity Shop and from small community grants received from Dublin city Council

Our activities are promoted on our Facebook page which keeps people up to date with events and activities

The big event of the year was our **Commemoration Day 1916**

In May 2015 the local community was invited to be involved in the planning and implementation of our commemoration of 1916. From May to the following March plans were drawn and the commemoration day was set for the 11th March 2016. The Commemoration Day was supported by Dublin City Council

The Resource Centre received a spring clean, flags, buntings and banners were put up and everyone looked forward to the day. Our events were as follows:



The Pitter Patter Crèche held a 1916 day with parents coming along to watch the children playing games of 1916 and everyone enjoyed a bowl of Dublin Coddle and crusty bread.



Our Historic walk of the area was guided by Mr Pat Liddy with 25 people enjoying the tour and coming back to the MACRO Community Resource Centre for a bowl of Dublin Coddle and Crusty Bread.



A lunch time our reception area was full of children from George's Hill Presentation Primary School performing the National Anthem on the Tin Whistle followed by Irish Dancing.



After all the music and dancing the children and adults enjoyed a bowl of Dublin Coddle



During lunch hour traditional Irish music was enjoyed by all who visited.



In the early afternoon two lectures were held with Pat O’Gorman speaking on Social Housing in the area in 1916 and Paddy Holahan speaking about his Grandfather who was in the Four Courts Garrison.



Later in the day our Senior Citizens enjoyed afternoon tea and Dublin Coddle



with the music playing until 6.00pm. A great day was had by all.

During the day many people came and visited our exhibition of interesting facts re – 1916 there was information on children who died in 1916, transport of 1916, Postage stamps and newspapers of 1916 and a large selection of local photographs.



The Commemoration Day for 1916 was enjoyed by all Staff dressed in the clothes of 1916 and lots of sampling of Dublin Coddle was done to get the right taste that was agreeable to all. The Commemoration Day raised an awareness of the 1916 rising and it was a day for us to remember.



Community Supports

Administrative support is given to the Parishes Employment network to support the employment of 12 local people who are employed by local community groups

Community Activities

English Language Classes

English classes continue with our team of volunteer Tutors. Over 138 people attended during the year some attending for short periods and others for longer terms. The classes continue to prove to be very popular.

Family Halloween Night

The Family Halloween Evening was a great success over 100 people attending a Disco with games, art and crafts, a witch plus refreshments for adults and children a great night was had by all.

Senior Citizens Activities Club

The Senior Citizens Activities Club which meets every Friday enjoyed many activities this year. The committee all members meet regularly to plan activities and to fundraise. The committee consists of volunteers and staff from building management and members of the club. Tea dances were held throughout the year, a barbecue was held in the summer along with Beetle Drives, Bingo, Yoga.



Our Christmas table decoration class was enjoyed by many.

The Halloween Party



Children's Easter Activities

Our Easter Activities engaged children in games and art and craft activities for the week after Easter

Macro Environmental Project and Plant Sale

Our 5th plant sale was held just before the June bank holiday plants were sold and 70 free window boxes were given out to the local community. The window boxes and the sale of plants enhance the local area. Many people welcomed the colour the plants brought to their streets.

Alzheimer's Tea-Day

Our annual 7th Alzheimer's Tea day was held in May and was once again very well supported by the local community and residents of the Community Resource Centre

Macro Summer Project

A three week programme of activities for children aged 4 to 12 years was held from the 6th July to the 23rd July and was attended by over 75 children over the three week period. Our tutors Sharon and Laura provided Art and Crafts, T-shirt Printing, Cookery and many more activities.

The children came from St Michan's House, Chancery House, Parnell Street, Constitution Hill, Jervis Place, Kevin Barry House, Anne Street and other surrounding areas. Children of all nationalities attended making it a multicultural event. Our most successful events were the Arts and Crafts Mask Design



Getting ready for Cake Decorating



T-shirt printing, cookery and the barbecue where all the children made fruit smoothies with fresh fruit from the markets area cooked burgers and sausages decorated cup-cakes and tray bakes lots of photographs were taken for the children to take home and a great time was had by all. We would like to take this opportunity to thank all the parents who volunteered to help with the activities. The Summer Project was once again supported by the Macro Charity Shop and Dublin City Council

In October the Children's Halloween Party was a great success with a puppet show disco and games



Children's Pre School Christmas Party with Santa

In December we hosted our 12th annual Christmas pre-school Christmas party with a puppet show disco a great party was held for pre-school children of the area.



Macro Building Management Board Statements

FIRE SAFETY STATEMENT

The Fire Safety equipment installed at the Macro Community Resource Centre 1 Green Street, D07 X6NR and the maintenance arrangements in place are as follows:

Fire Alarm

There is a Fire Alarm System serving the all internal offices, the common areas and the plant room. Bell tests are conducted weekly by Macro Building Management staff.

This system is maintained quarterly by Chubb Fire Services.

Emergency Lighting

There is emergency lighting serving all internal offices, common areas and the plant room. This system is maintained by Dublin City Council.

Fire Extinguishers

There are fire extinguishers serving all internal offices lobbies common areas and the plant room. The Fire Extinguishers are serviced annually by Sharp Fire CLG

A monthly Fire Extinguisher report is conducted by the nominated safety representative.

Smoke Ventilation

There are automatic opening smoke vents serving the stair core areas. This system is serviced bi-annually by Automatic Smoke Ventilation Systems and is tested for operation during the fire alarm service.

HEALTH AND SAFETY STATEMENT

It is the goal of Macro Building Management to have zero accidents.

Our aim is to ensure that we comply with the Safety health and Welfare at Work Act 2005 General Applications Regulations 2007 and all remaining applicable legislation therefore protecting the safety, health and welfare of our employees, contractors, members of the public and other third parties who may be affected by our operations

Health and Safety is everybody's responsibility and it is the responsibility of everyone at Macro Building Management CLG to ensure that all reasonable precautions are taken to avoid injury to themselves or to others who may be affected by their actions.

THE GOVERNANCE CODE

"We comply with the Governance Code for community, voluntary and charitable organisations in Ireland. We confirm that a review of our organisation's compliance with the principles in the Code was conducted in Dec 2015. This review was based on an assessment of our organisational practice against the recommended actions for each principle. The review sets out actions and completion dates for any issues that the assessment identifies need to be addressed.

Finance Report

MACRO Building Management CLG

(A company limited by guarantee, without a share capital)

BALANCE SHEET

As at 31 December 2016

	2016 €	2015 €
Fixed Assets		
Tangible assets	2,343	3,442
	<hr/>	<hr/>
Current Assets		
Debtors	5,977	5,044
Cash and cash equivalents	246,075	216,173
	<hr/>	<hr/>
	252,052	221,217
	<hr/>	<hr/>
Creditors: Amounts falling due within one year	(10,932)	(8,482)
	<hr/>	<hr/>
Net Current Assets	241,120	212,735
	<hr/>	<hr/>
Total Assets less Current Liabilities	243,463	216,177
	<hr/>	<hr/>
Reserves		
Capital reserves and funds	198,292	198,292
Income and expenditure account	45,171	17,885
	<hr/>	<hr/>
Equity attributable to owners of the company	<u>243,463</u>	<u>216,177</u>

Approved by the board on Date: 8th March 2017 and signed on its behalf by

Joan McConvey
Director

Patricia May Burke
Director

MACRO Building Management CLG (A company limited by guarantee not having a share capital)
Income & Expenditure Account for the year ended 31 December 2016

<u>INCOME</u>	2016	2015
	€	€
Contribution	82,265	83,535
Short Term Lettings	17,993	17,409
Pobal-Wages Grant	143,124	144,368
DCC Management Grant	95,000	95,000
Communication Services	2,914	2,875
Support Services	4,438	3,590
Catering	3,611	4,186
Charity Shop	38,540	28,200
Waste Labels	928	840
Community Activities	2,049	1,907
Senior Citizens Activities Club	16,081	9,892
DCC Men's Group Grant	0	100
DCC Activities Grant	3,380	4,553
Income from Sinking Fund	0	30,000
Deposit Interest Received	197	655
Other Income	0	<u>100</u>
Totals	410,520	427,210
<u>EXPENDITURE</u>	2016	2015
	€	€
<i>Administration Expenses</i>		
Wages & Salaries	223,184	223,665
Employers Prsi	22,768	22,696
Staff Training	-	120
Volunteer Staff Expenses	2,716	2,904
Charity Shop	200	464
Rates	8,288	7,413
Service & Maintenance Charges	31,976	24,850
Insurance	3,103	3,278
Light & Heat	32,436	38,085
Janitorial	1,762	2,302
Furniture/Fittings & Equipment	475	2,309
Roof Repairs	-	50,000
Office Expenses	7,328	7,081
Catering	2,112	3,171
Telephone	6,128	5,370
Senior Citizens Activities Club	12,468	9,041
IT Maintenance & Restructuring	6,741	4,471
Publicity	2,686	-
Waste Management	2,013	1,799
Men's Group	-	27
Policy Development	1,200	646
Bank Charges	987	785
Community Activities	5,639	5,618
Sinking Funds	-	10,000
Commemoration 1916	1,981	-
Auditors Remuneration	3,444	3,444
Depreciation of Tangible fixed assets	1,099	1,099
Share Funding	<u>2,500</u>	<u>3,000</u>
Totals	383,234	433,638

ACKNOWLEDGEMENTS

This year as in the past Macro Building Management wishes to acknowledge the support given by many agencies projects and individuals.

Our gratitude is expressed to

DEPT OF SOCIAL PROTECTION for part funding the staff of the Resource Centre under the Community Services Programme administered by POBAL.

DUBLIN CITY COUNCIL Advisors, Marion Finglas, Niall Byrnes, Eamon Duffy and the Development Department of Dublin City Council for part funding for staff and maintenance and providing a support service to the Resource Centre.

The focused ethos of Macro Building Management is the inclusion of the community of the Markets Area in their availing of the services provided in the resource centre. In this regard we acknowledge the time and energy given by projects through their staff and voluntary Management Boards. Projects commitment to the service for the community is vital and for this we acknowledge their commitment.

Projects

GEORGE'S HILL COMMUNITY EMPLOYMENT PROJECT
CITY NORTH WEST CITIZEN'S INFORMATION SERVICE
MACRO SENIOR CITIZENS SERVICE
NWIC TRAINING & DEVELOPMENT PROJECT
PITTER PATTEN CRECHE
THE SNUG COUNSELLING SERVICE
IRISH ENVIRONMENTAL NETWORK
NATIONAL ADVOCACY SERVICE
EUROPEAN CONSUMERS CENTRE
IRISH PENAL REFORM TRUST

The Board of Management wishes to express our warmest thanks to all our staff for all of the hard work and outstanding contributions given. The time and energy is deeply appreciated of all our staff in making the Resource Centre the success it is today. We know we can count on our staff to go that extra mile. Thank you again.

Building Management Staff

Brenda Murphy	Development Manager` Patricia Trumble	Assistant Manager
Mary Hynes	Anne Mackey	Denise Towell
Jason Kearns	Christopher Bardon	Carol Rollo
Christina Lambe		Melissa Dodrill

Parish Employment Network

Eileen Cahill

TUS participants

Michael Cleary, Florica Popa, Paul Ivory, David Keenan

Charity Shop Volunteers

Joan McConvey, Craig O Beirne.

Jobbridge

Caroline Mooney

Senior Citizens Club Volunteers

Sylvia Lynam, Margaret Taaffe, May Burke, Elizabeth Kavanagh, Maura Ellis and Geraldine Brien